

Resume and Cover Letter Assignment

Due: 02/17 at 9:30 am

Some of the first writing you will have to do as a professional is to create a resume and cover letter for job applications. Perhaps you already have some experience with this type of writing. For this assignment, you will find a job posting in your field that you would be qualified to apply to after graduation and tailor your resume and cover letter as though you were applying for that job. Use the following resources to help you format your resume and cover letter:

- [Tips on Writing Cover Letters \(with examples\)](#)
- [Tips on Writing Resumes and CVs](#)
- [Resume Examples](#)
- [Resume Checklist](#)

You will be handing in the following documents when this project is due:

-Job posting (optional)

-Resume

-Cover letter